

## **BYLAWS**

### **Saskatchewan Workforce & Labour Market Development Centre (SWLDC)**

#### **Article I – Name and Office**

The name of the organization shall be Saskatchewan Workforce & Labour Market Development Centre (SWLDC). The registered office shall be located at 2010 – 11th Avenue, 7th Floor, Regina, Saskatchewan, S4P 0J3.

#### **Article II – Purpose and Objectives**

SWLDC is a non-profit organization established to support workforce development, employment readiness, settlement services, and labour market integration in Saskatchewan.

#### **Article III – Non-Profit Status**

The Corporation shall operate exclusively as a non-profit organization. Any surplus shall be used to further the objectives of the Corporation.

#### **Article IV – Membership**

Membership is open to individuals and organizations supporting the mission of SWLDC. Membership fees and classes shall be determined by the Board of Directors.

#### **Article V – Meetings of Members**

An Annual General Meeting shall be held once each calendar year. Special meetings may be called by the Board.

#### **Article VI – Board of Directors**

The affairs of the Corporation shall be governed by a Board consisting of 3 to 9 directors, serving two-year terms.

#### **Article VII – Officers**

Officers include Chair, Vice-Chair, Secretary, and Treasurer, elected by the Board of Directors.

#### **Article VIII – Committees**

The Board may establish committees as required.

#### **Article IX – Financial Management**

The fiscal year and signing authority shall be determined by the Board of Directors.

#### **Article X – Conflict of Interest**

Directors and officers shall disclose any conflict of interest and abstain from related decisions.

#### **Article XI – Amendments**

These bylaws may be amended by resolution of the Board and/or membership.

#### **Article XII – Dissolution**

Upon dissolution, assets shall be transferred to a non-profit organization with similar objectives.

#### **Contact Information**

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